

NHSGA Call for Nominations 2009

The following positions are up for election for the 2009-2010 and 2010-2011 Seasons. Their duties are as follows:

President:

Be the principal executive officer of the NHSGA. Subject to the direction and control of the Executive Board, he/she shall be in charge of the business and affairs of the NHSGA; he/she shall see that the resolution and directive of the Executive Board are carried into effect except in those instances in which that responsibility is assigned to some other person by the Executive Board; and in general, he/she shall discharge all duties incident to the office of President and such other duties as may be prescribed by the Executive Board. He/she shall preside at all meetings of the members and of the Executive Board. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the NHSGA or a different mode of execution is expressly prescribed by the Executive Board or these by-laws, he may execute for the NHSGA any contracts, deeds, mortgages, bonds, or to other instruments which the Executive Board has authorized to be executed, and he may accomplish such execution either under or without the seal of the NHSGA and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the Executive Board, according to the requirements of the form of the instrument. He/she may vote all securities which the NHSGA is entitled to vote except as and to the extent such authority shall be vested in a different officer or agent of the NHSGA of the Executive Board. The President shall support and work in cooperation with the meet director to insure the successful operations of the meet.

Secretary/Treasurer

1. Record and distribute the minutes of the NHSGA meeting minutes. If he/she is unable to attend the annual meeting, she/he must assign another NHSGA member to take minutes and vote in his/her place.
2. Maintain all NHSGA records, keep accurate membership records.
3. Distribute to the members of NHSGA all communications from the NHSGA workings.
4. Assist in handing out awards at the NHSGA Invitational.
5. Other duties as assigned by the President and/or the Executive Board.
6. Maintain accurate financial records and collect receipts for distributed funds.
7. To insure our Not for Profit status is maintained according to the law.
8. To provide a financial report at the annual meeting that includes a break down of where the monies came from and where they went. Also, provide the financial report to be requested on the website.
9. Send the membership forms to the Secretary.
10. Assist in handing out awards at the NHSGA Invitational.
11. Other duties as assigned by the President and/or the Executive Board.

Meet Coordinator

NHSGA Meet Coordinator shall:

1. Research sites/companies/locations/etc. pertaining to the annual NHSGA Invitational.
2. Forward this information on to the President for review.
3. Locate a meet manager.
4. Other duties as assigned by the President and/or the Executive Board.

*Must be a member of the NHSGA by March 1st, 2008

*Must be interested, enthusiastic and willing to commit the time and work required to be an active, contributing Executive Board Member-time requirements vary depending on office being nominated for.

*Must have coached gymnastics for 5 years.

Nominations are open from March 1- midnight March 30, 2009

Voting will take place from April 15-midnight April 30, 2009



INTEGRITY, PRIDE, RESPECT

Nomination Form

Nominees Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: (____) _____ Evening Phone: (____) _____

Cell Phone: (____) _____ E-mail Address: _____

Position Applying For: _____

Qualifications and what this person can contribute to this position and the Executive Board:

Nominees Signature: _____ Date: _____

If you are not the nominee please sign your name: _____

Date: _____

**Send Nomination Papers to: Margie Canfield, 605 W. School Road, Mukwonago, WI 53149
You may also fax them to: 262-363-6210 attention Margie Canfield**